

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL  
SCHOOL

Monty Tech Drive, Fitchburg, MA 01420

**Regular Meeting (Wednesday, January 2, 2019)**

*Generated by Julie Marynok on Thursday, January 3, 2019*

**Members present**

Austin Cyganiewicz, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Gilbert, John Mollica, Mary Barclay, Matthew Vance, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard and Amy Morton

**Members absent**

James Boone, Kathleen Airoidi and James Cournoyer

**Officers of School Committee present**

Dr. Sheila Harrity, Superintendent-Director

**School district personnel present**

Thomas Browne, Principal, James Hachey, Director of Vocational Programs, Christina Favreau, Director of Academic Programs, Donald Kitzmiller, Director of Technology, Dayana Carlson, Assistant Principal, Michael Gormley, Director of Facilities, Katy Whitaker, Development Coordinator, Tammy Crockett, Business Manager and Julie Marynok, Recording Secretary

**Meeting called to order at 7:08 PM**

**1. Opening Items**

Procedural: A. Call to Order

Procedural: B. Pledge of Allegiance

Information: C. Introduction of Guests and Visitors

Information: D. Public Comment

Action, Minutes: E. Approval of Minutes

Move that the District Committee vote to approve the minutes of the regular meeting of December 5, 2018, as presented.

Motion by Mary Barclay, second by Barbara Reynolds.

Final Resolution: So Voted

Aye: Barbara Reynolds, Brian Walker, Diane Swenson, Eric Olson, James Gilbert, John Mollica, Mary Barclay, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard, Amy Morton

Abstain: Austin Cyganiewicz, Edward Simms

Not Present at Vote: Matthew Vance

## **2. Superintendent-Director's Report**

Information: A. Superintendent-Director Update

- Armed Forces Communications and Electronics Association (AFCEA) Education Foundation Science Teaching Tool Grant
- DESE's department of Safe & Supportive Schools held a state wide convening for postsecondary institutions on December 10, 2018. Vicki Zarozinski and student Courtney Darling (junior in Masonry) were asked to present on a panel discussion highlighting vocational school partnerships with community colleges and nontraditional programs and placements.
- On Monday, December 10, 2018, we welcomed the Wreaths Across America Escort Convoy

Information: B. Introduction of "Certificate of Academic Excellence" students - Felipe V. Rodriguez, Senior in our Graphic Communications trade and Chantelle E. Gonsalves, a senior in our Culinary Arts trade.

## **3. Principal's Report**

Information: A. Student Representative's Monthly Report

No report given

Information: B. Principal's Monthly Report

- Military Awareness Night was held on December 12<sup>th</sup> which provided an opportunity for students and families to receive information directly from military representatives.
- Dec. 14th – ½ Professional Development Day – Highlight of the day was Keynote Speaker – Rachel Simmons – New York Times Best Selling Author of *Enough As She Is* – Encouraging women to adopt skills to build their resilience and amplify their voices in their lives and career.

Information: C. Enrollment/Withdrawal/New Entry report/Attendance Report from 11/20/2018 – 12/19/2018 was presented for perusal.

## **4. Personnel**

Information: A. Retirement - DonnaLee Tignor, Math teacher, will be retiring March 8, 2019, after 18 years of service. Tony Rucho, Plant Supervisor, will retire effectively February 1, 2019, after 10 years of service.

## **5. Reports by Subcommittees**

Information: A. Financial Planning

The committee met this evening and approved the final FY19 budget. The approved budget will be forwarded to the full committee in February.

Action: B. Policy

The District Committee accept the recommendation of the Policy Subcommittee and vote to approve the second reading of policy EFD - Food Services Pricing and Payment

Motion by James Gilbert, second by Mary Barclay.

Final Resolution: So Voted

Aye: Austin Cyganiewicz, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Gilbert, John Mollica, Mary Barclay, Matthew Vance, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard, Amy Morton

Information: C. Capital Improvements

Information: D. Workforce

Information: E. Student Advisory

Information, Procedural: F. Scholarship (Ad hoc)

## **6. Financial**

Information: A. November 2018 Financial Statements

Action: B. Energy Management System Service Agreement

That the District Committee authorize the Capital Improvements Subcommittee to award an Energy Management System Service Agreement no later than January 25, 2019.

Motion by Eric Olson, second by Mary Barclay.

Final Resolution: So Voted

Aye: Austin Cyganiewicz, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Gilbert, John Mollica, Mary Barclay, Matthew Vance, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard, Amy Morton

Action: C. Acceptance of Grant – AFCEA

That the District Committee accepts the \$2,000 grant from The Armed Forces Communication & Electronics Association (AFCEA) Education Foundation for Science Teaching Tools to benefit the Project Lead the Way Principals of Biomedical and Human Body Systems courses.

Motion by Mary Barclay, second by Eric Olson.

Final Resolution: So Voted

Aye: Austin Cyganiewicz, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Gilbert, John Mollica, Mary Barclay, Matthew Vance, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard, Amy Morton

Action: D. Acceptance of Donations - Workers Credit Union

That the District Committee accepts the donation from Workers Credit Union in the amount of \$710.71 for the Business Technology Program

Motion by Mary Barclay, second by Eric Olson.

Final Resolution: So Voted

Aye: Austin Cyganiewicz, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, John Mollica, Mary Barclay, Matthew Vance, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard, Amy Morton  
Abstain: James Gilbert

Action: E. Acceptance of Donation - Massachusetts Institute of Technology

That the District Committee accepts the donation from Massachusetts Institute of Technology in the amount of \$7,500.00 for the Student Space Experiment Program

Motion by Mary Barclay, second by Eric Olson.

Final Resolution: So Voted

Aye: Austin Cyganiewicz, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Gilbert, John Mollica, Mary Barclay, Matthew Vance, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard, Amy Morton

Action: F. Acceptance of Donation - Fitchburg Youth Wrestling Program

That the District Committee accepts the donation from the Fitchburg Youth Wrestling Program for \$7,000 to pay for half of a new wrestling mat.

Motion by Mary Barclay, second by Eric Olson.

Final Resolution: So Voted

Aye: Austin Cyganiewicz, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Gilbert, John Mollica, Mary Barclay, Matthew Vance, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard, Amy Morton

Information: G. Auction Results

Total net proceeds presented were \$17,177.76.

## **7. Communications**

Information: A. Teacher's Information or Proposals

Information: B. School Committee Chairman Report

- Wreaths Across America Tour was amazing
- Kudos to the Kitchen staff for the Holiday House Party
- Asked members to please leave the conference room at a reasonable time after the meetings to allow the custodial staff time to clean and reset the room for the following day.

Information: C. School Committee Information or Proposals

Information: D. School Committee Comments

Information: E. Correspondence/Reports

## **8. Closing Items**

Action: A. Adjournment

Motion by Austin Cyganiewicz, second by Mary Barclay.

Final Resolution: So Voted

Aye: Austin Cyganiewicz, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Gilbert, John Mollica, Mary Barclay, Matthew Vance, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard, Amy Morton

Meeting adjourned at 8:15 PM