

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL  
Monty Tech Drive, Fitchburg, MA 01420

**Regular Meeting (Wednesday, December 5, 2018)**

*Generated by Julie Marynok on Monday, December 10, 2018*

**Meeting called to order at 7:03 PM**

**Members present**

Brian Walker, Diane Swenson, Eric Olson, James Cournoyer, James Gilbert, John Mollica, Kathleen Airoldi, Mary Barclay, Melanie Weeks, Peter Capone, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

**Members absent**

James Boone, Matthew Vance, Barbara Reynolds, Edward Simms, Austin Cyganiewicz, Robert Babineau, Amy Morton

**Officers of School Committee present**

Dr. Sheila Harrity, Superintendent-Director

**School district personnel present**

Thomas Browne, Principal, James Hachey, Director of Vocational Programs, Christina Favreau, Director of Academic Programs, Victoria Zarozinski, Director of Student Support Services, Donald Kitzmiller, Director of Technology, Dayana Carlson, Assistant Principal, Michael Gormley, Director of Facilities, Katy Whitaker, Development Coordinator, Julie Marynok, Recording Secretary

**1. Opening Items**

Procedural: A. Call to Order

Procedural: B. Pledge of Allegiance

Information: C. Introduction of Guests and Visitors

Information: D. Public Comment

Action, Minutes: E. Approval of Minutes as amended by Ross Barber

Move that the District Committee vote to approve the minutes of the regular meeting of November 14, 2018, as amended by Ross Barber.

Motion by Mary Barclay, second by Diane Swenson.

Final Resolution: So Voted

Aye: Brian Walker, Diane Swenson, Eric Olson, James Cournoyer, James Gilbert, John Mollica, Kathleen Airoldi, Mary Barclay, Melanie Weeks, Peter Capone, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

**2. Superintendent-Director's Report**

Information: A. Superintendent-Director Update

Superintendent Harrity gave an update on her annual goals.

- Professional Practice Goals
- Student Learning Goal
- District Improvement

Information: B. Public Hearing Notice

A Public Hearing Notice for Native Sun Wellness in Fitchburg on December 11, 2018 was given to the committee.

Information: C. Program Advisory Notes

Notes of the Program Advisory Committee meetings held October 10, 2018 were included for information.

Information: D. Special Education Program Advisory Notes

Notes of the Special Education Program Advisory Committee meeting held October 10, 2018 were included for information.

Information: E. Practical Nursing Program Advisory Committee Notes

Notes of the Practical Nursing Program Advisory meeting held October 10, 2018 were included for information.

### **3. Principal's Report**

Information: A. Student Representative's Monthly Report

No report given

Information: B. Principal's Monthly Report

Update on Parent/Teacher Conferences. In total, there were approximately 2,294 individual conferences scheduled over two dates.

Information: C. Enrollment/Withdrawal/New Entry report/Attendance Report

The Enrollment/Withdrawal/New Entry report/Attendance Report from 11/2/2018 – 11/20/2018 was presented for perusal.

- Discipline reports will no longer be provided to the school committee members. A conversation ensued.

### **4. Personnel**

Information: A. Winter Coach's

Information: B. Athletic Trainer

Information: C. Retirement

Information: D. Resignation

### **5. Reports by Subcommittees**

Information: A. Financial Planning

Action: B. Policy

The District Committee accept the recommendation of the Policy Subcommittee and vote to approve the first reading of policy EFD - Food Services Pricing and Payment - With correction - paragraph 2 - The "school committee" should say "school district".

Motion by James Gilbert, second by Kathleen Airoidi.

Final Resolution: So Voted

Aye: Brian Walker, Diane Swenson, Eric Olson, James Cournoyer, James Gilbert, John Mollica, Kathleen Airoidi, Mary Barclay, Melanie Weeks, Peter Capone, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

Information: C. Capital Improvements  
Mr. Cournoyer, Chairperson, discussed the facilities assessment.

Information: D. Workforce

Information: E. Student Advisory

Information, Procedural: F. Scholarship (Ad hoc)

## **6. Financial**

Information: A. Financial Statements

Action: B. Donation - Community Foundation of North Central Mass  
That the District Committee accepts the donation from the Community Foundation of North Central Mass for the Veterinary Science Training Program Building in the amount of \$6,473.28 as presented.

Motion by Mary Barclay, second by Diane Swenson.

Final Resolution: So Voted

Aye: Brian Walker, Diane Swenson, Eric Olson, James Cournoyer, James Gilbert, Kathleen Airoidi, Mary Barclay, Melanie Weeks, Peter Capone, Toni Phillips, Whitney Marshall, William Brassard

Abstain: John Mollica, Ronald Tourigny, Ross Barber

Action: C. Donation - Student Space Experiment Program

The District Committee accepts the donation from UMASS for the Student Space Experiment Program in the amount of \$2,000.00.

Motion by Mary Barclay, second by Diane Swenson.

Final Resolution: So Voted

Aye: Brian Walker, Diane Swenson, Eric Olson, James Cournoyer, James Gilbert, John Mollica, Kathleen Airoidi, Mary Barclay, Melanie Weeks, Peter Capone, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

Action: D. Donation - Business Technology

The District Committee accepts the donation from Workers Credit Union for Business Technology in the amount of \$1,212.00.

Motion by Mary Barclay, second by Kathleen Airoidi.

Final Resolution: So Voted

Aye: Brian Walker, Diane Swenson, Eric Olson, James Cournoyer, John Mollica, Kathleen Airoidi, Mary Barclay, Melanie Weeks, Peter Capone, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

Abstain: James Gilbert

## **7. Communications**

Information: A. Teacher's Information or Proposals

Information: B. School Committee Chairman Report

- School committee packets will be sent through a BoardDoc email on the Friday prior to school committee meetings.
- A link will be placed on the agenda for the public to view attachments.

Information: C. School Committee Information or Proposals

Information: D. School Committee Comments

- A few members recognized the passing of Helga “Sunnie” Epstein

Information: E. Correspondence/Reports

## **8. Closing Items**

Action: A. Adjournment

Motion to Adjourn

Motion by Peter Capone, second by Diane Swenson.

Final Resolution: So Voted

Aye: Brian Walker, Diane Swenson, Eric Olson, James Cournoyer, James Gilbert, John Mollica, Kathleen Airoidi, Mary Barclay, Melanie Weeks, Peter Capone, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

Meeting adjourned at 9:12 PM