

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL
Monty Tech Drive, Fitchburg, MA 01420
Regular Meeting No. 130-678– November 14, 2018
REVISED: 12/5/2018

The Montachusett Regional Vocational Technical School held regular meeting No. 130-678 on Wednesday, November 14, 2018 at 7 pm at the Montachusett Regional Vocational Technical School, 1050 Westminster Street, Fitchburg, Massachusetts.

Members of the School Committee present:

Mr. Brian Walker	Fitchburg
Mrs. Diane B. Swenson	Ashburnham
Mr. Ross Barber	Westminster
Dr. Robert Babineau	Fitchburg
Mr. Matthew Vance	Gardner
Mr. Edward Simms	Petersham
Mrs. Mary C. Barclay	Royalston
Mr. Ronald Tourigny	Fitchburg
Mr. William Brassard	Sterling
Mrs. Barbara Reynolds	Lunenburg
Mr. James S. Boone	Gardner
Mr. Austin Cyganiewicz	Winchendon
Mr. Eric Olson	Phillipston
Mrs. Toni Phillips	Athol
Ms. Melanie Weeks	Fitchburg
Mrs. Kathleen Airoidi	Hubbardston
Mr. Peter B. Capone	Ashby
Ms. Whitney Marshall	Barre
Mr. James Gilbert	Templeton

Member of the School Committee absent:

Mr. John P. Mollica	Princeton
Mr. James Cournoyer	Holden
No appointed Representative	Harvard

Officer of the School Committee present:

Dr. Sheila M. Harrity	Superintendent-Director
Norman J. LeBlanc	District Treasurer

Student Representative to the School Committee present:

Rebecca Whittier

School District Personnel present:

Andrea Bell, Esq.	Stoneman, Chandler & Miller LLP
Tammy Crockett	Business/Human Resource Manager
Thomas Browne	Principal
James Hachey	Director of Vocational Programs
Christina Favreau	Director of Academic Programs
Victoria Zarozinski	Director of Student Support Services
Donald Kitzmiller	Director of Technology
Michael Gormley	Director of Facilities
Chad Snyder	Audio/Visual Tech
Julie Marynok	Recording Secretary

CALL TO ORDER

Mr. Walker, Chairperson, called the meeting to order at 7:07 pm and welcomed everyone. The meeting opened with the Pledge of Allegiance.

The committee observed a moment of silence for Dr. Williams.

Mr. Vance stated he would be recording the meeting.

Amy Morton stated she may be considering the vacant seat for the Town of Harvard

APPROVAL OF MINUTES

Regular Meeting – October 3, 2018

Mr. Boone moved that the District Committee vote to approve the minutes of the regular meeting of October 3, 2018 as presented.

Seconded by Mrs. Reynolds.

Vote – so voted.

Ms. Marshall, Mr. Gilbert, Mrs. Airoidi and Mr. Walker abstained from voting.

SUPERINTENDENT-DIRECTOR'S REPORT

District Improvement Plan

- Superintendent reviewed the District Improvement Plan

Superintendent-Director's Update

- Challenge Grant Awarded
- Annual school safety emergency procedures meeting was held
- The Practical Nursing Program had its 6 year re-accreditation process and received 3 commendations.
- Monty Tech is a stakeholder in the Perkins V – High Quality College and Career Pathways
- Monty Tech has been asked to host the Wreaths Across America Escort Convoy, Monday, December 10th at 4:00. The MCJROTC will host a holiday buffet for the convoy that evening
- Vet Tech Update

PRINCIPAL'S REPORT

Student Representative's Monthly Report

Rebecca Whittier, Student Representative to the School Committee reported that over 320 students were recognized for their academic achievements at the Honor Roll event. PSATs were administered to just over 200 sophomores/juniors here on 10/10/18. MEFA Financial Aid Night on 10/23/18 was well attended with over 80 families accessing the presentation/resources. NHS inducted 32 new members on 11/1/18. Health Occupations hosted a blood drive for students and faculty through the Red Cross on 11/7/18.

Principal's Monthly Report

Mr. Browne provided a written report of activities that took place in October.

- VIP Session #1 was well attended with 272 students.
- Monty Tech hosted approximately 360 members from our 21 advisory committees for our annual program advisory fall dinner
- Principals and Counselors Day was well attended by 16 of the 18 districts
- 447 students from 12 communities attended the Annual Tour Day and Career Awareness Night.

October 1st Enrollment Report

The City/Town Enrollment by Grade/Gender as of November 2, 2018 was presented for perusal. The total number of students as of this date is 1421.

Enrollment/Withdrawal/New Entry Report

The Enrollment/Withdrawal/New Entry Report from 10/01/18 – 11/02/2018 was presented for perusal.

REPORTS BY SUBCOMMITTEES

Financial Planning

No report.

Policy

The committee met last night and is continuing the review of the G category.

Capital Improvements

- Met November 2nd and reviewed the working draft of the Capital Plan with the committee.
- Discussion ensued regarding doing a building feasibility study.

Workforce

No report

Student Advisory

The Advisory Committee met October 24th. They discussed how to engage under classmates in clubs and other activities, vaping, additional languages and the Wi-Fi issues as well as inconsistent enforcing of the cell phone violations either being too strict or too lenient.

Scholarship (ad hoc)

No report

FINANCIAL

Financial Statements

The September 2018 Statements, Statements of Accounts, and the Financial Statements for the Continuing Education Program were presented for perusal.

Acceptance of Donations

Community Foundation of North Central Massachusetts

Mrs. Barclay moved that the District Committee votes to accept the donation from the Community Foundation of North Central Massachusetts in the amount of \$17,368.62 for the Veterinary Science Training Program as presented.

Seconded by Mrs. Airoidi.

Vote – so voted.

Mr. Barber, Mr. Tourigny and Mr. Walker abstained from voting.

Mrs. Barclay moved that the District Committee votes to accept the donation of \$1,000.00 from Lego Brand Retail.

Seconded by Mr. Boone.

Vote – so voted.

Surplus Equipment

Mrs. Barclay moved that the District Committee votes to accept the submitted list of items for sale as surplus equipment, to be sold at auction to the highest bidder.

Seconded by Mr. Boone.

Vote – so voted.

COMMUNICATIONS

Teachers' Information or Proposals

No teachers were present this evening.

School Committee Chairman Report

Charting the Course – Schedule the training in January

Holiday Gathering – December 12th, 5:30, - the Old Mill Restaurant

Subcommittee reassignments will take place November 15, 2018

School Committee Comments

Those who were able to attend the Vet Tech Ribbon Cutting Event enjoyed it.

Adjournment

Mr. Olson moved to adjourn.

Seconded by Mr. Cyganiewicz

Vote – so voted.

The meeting adjourned at 8:30pm.

Sheila M. Harrity, Ed.D.
Superintendent-Director

Julie Marynok, Secretary