

Regular Meeting (Wednesday, September 4, 2019)

Generated by Julie Marynok on Thursday, September 5, 2019

Members present

Amy Morton, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Cournoyer, John Mollica, Kathleen Airoidi, Mary Barclay, Matthew Vance, Maureen Ward, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

Members absent

James Boone

Officers of School Committee present

Dr. Sheila Harrity, Superintendent-Director

School district personnel present

Thomas Browne, Principal, Dayana Carlson, Assistant Principal, James Hachey, Director of Vocational Programs, Christina Favreau, Director of Academic Programs, Donald Kitzmiller, Director of Technology, Katy Whitaker, Development Coordinator, Tammy Crockett, Business Manager, Michael Gormley, Facilities Director, Victoria Zarozinski, Director of Student Support and Julie Marynok, Recording Secretary

Matthew Vance and Ross Barber recorded the meeting

Meeting called to order at 7:00 PM

1. Opening Items

Procedural: A. Pledge of Allegiance

Information: B. Introduction of New Faculty and Staff

New faculty and staff members introduced themselves to the School Committee.

Information: C. Introduction of Guests and Visitors

Information: D. Public Comment

Action, Minutes: E. Approval of Minutes

MOVE THAT THE DISTRICT COMMITTEE VOTE TO APPROVE THE MINUTES OF THE REGULAR MEETING OF June 5, 2019, AS PRESENTED.

Motion by Mary Barclay, second by Kathleen Airoidi.

Final Resolution: So Voted

Aye: Amy Morton, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Cournoyer, John Mollica, Kathleen Airoidi, Mary Barclay, Matthew Vance, Maureen Ward, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, William Brassard

Abstain: Whitney Marshall

2. Superintendent-Director's Report

Information: A. Superintendent-Director Update

- The ARM Lab is completed and there will be a Ribbon Cutting Event the week of October 21st – 25th.
- On August 29th Monty Tech accepted a \$384,257.00 award from the MA Skills Cabinet. The total awarded from the Skills Capital Grant Program to date is \$1,456,526.00.
- Monty Tech received \$80,000.00 from the FY19 Safer Schools and Communities Grant to purchase updated exterior doors, locks and security cameras.

Information: B. Update of Summer Projects

- Dr. Harrity gave the school committee an update on completed work.

Information: C. Vet Tech Update

- Dr. Harrity, Dr. Kayla Sample and Ms. Laurice Russell gave the school committee an update on the Veterinary Clinic.

3. Principal's Report

Information: A. Student Representative's Monthly Report

- This year there are 204 cadets in the JROTC program.
- Student Council-Elections will be taking place in the next few weeks for the upperclassmen.
- SkillsUSA – Applications are now being accepted for any student interested in the leadership team.
- National Honor Society notices have been sent to students who have qualified academically to apply for indoctrination.

Information: B. Principal's Monthly Report

- The Summer Academy ran from July 8th – August 1st. There were 2 sessions.
- There were 45 grade 9 and 10 students that participated in summer school.
- The Summer VIP Camp ran from July 8th – 12th and 15th – 19th. There were 144 middle school students who participated.

Information: C. Class of 2019 Graduate Plans was presented for perusal.

Information: D. Enrollment/Withdrawal/New Entry Report/Attendance Report was presented for perusal.

Information: E. Faculty Guide 2019-2020 was presented for perusal.

4. Personnel

Information: A. Retirement

Denise Pelletier, RN, in the Practical Nursing Program will retire next August 7, 2020, after 15 years.
Tom Porter, Dean of Students, will retire on June 11, 2020, after 33 years.

Information: B. Resignations

Heidi Hewitt
Audra Marini
Melissa Reyes

Action, Discussion: C. Appointments

1. Electrical Instructor – Alexander Thibeault
2. Medical Assisting Teacher – Heidi Williams
3. Mathematics Teacher – Kimberly Viall

4. Mathematics Teacher – Matthew Christ
5. Graphics Instructor – Katie Stocking
6. Veterinary Doctor – Lauren Shell
7. Veterinary Clinic Manager – Laurice Russell
8. English Teacher – Eric Burton
9. Spanish Teacher – Rosa Alberto
10. Special Education Paraprofessional – Adam Becotte
11. CAD/Drafting Long Term Substitute – Jesse Veinotte
12. Practical Nursing Director – Jane Case
13. Practical Nursing Staff – Terri Dushion
14. Fall Coaches – List attached
15. School Nurse – Camila Perez

Moved that the District Committee confirm the appointment of Camila Perez, Fitchburg, as School Nurse, as the position requires School Committee action.

Motion by Mary Barclay, second by Kathleen Airoidi.

Final Resolution: So Voted

Aye: Amy Morton, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Cournoyer, John Mollica, Kathleen Airoidi, Mary Barclay, Matthew Vance, Maureen Ward, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

5. Reports by Subcommittees

Information: A. Financial Planning

Information: B. Policy

Information: C. Capital Improvements

Mr. Cournoyer gave an update on the status of the facilities assessment.

Information: D. Workforce

Information: E. Student Advisory

Information: F. Scholarship (Ad hoc)

6. Financial

Information: A. Financial Statements

Action: B. Acceptance of Donation - Cub Cadet Loader

Resolution: THE DISTRICT COMMITTEE ACCEPT THE DONATION OF A CUB CADET LOADER WITH CAB FROM ASHOK HINGORANY WITH AN ESTIMATED VALUE OF \$15,000

Motion by Mary Barclay, second by Kathleen Airoidi.

Final Resolution: So Voted

Aye: Amy Morton, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Cournoyer, John Mollica, Kathleen Airoidi, Mary Barclay, Matthew Vance, Maureen Ward, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

Action: C. Acceptance of Grant - Public Safety and Security

Resolution: THE DISTRICT COMMITTEE ACCEPT A GRANT FROM THE EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY FOR \$80,000 TO UPGRADE SECURITY SYSTEMS AND DOORS.

Motion by Mary Barclay, second by Kathleen Airoidi.

Final Resolution: So Voted

Aye: Amy Morton, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Cournoyer, John Mollica, Kathleen Airoidi, Mary Barclay, Matthew Vance, Maureen Ward, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

Action: D. Acceptance of Grant - Capital Skills

Resolution: THE DISTRICT COMMITTEE ACCEPT THE CAPITAL SKILLS GRANT IN THE AMOUNT OF \$384,257.46. GRANT FUNDS WILL BE USED TO SUPPORT AUTO TECH AND HEALTH OCCUPATIONS.

Motion by Mary Barclay, second by Kathleen Airoidi.

Final Resolution: So Voted

Aye: Amy Morton, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Cournoyer, John Mollica, Kathleen Airoidi, Mary Barclay, Matthew Vance, Maureen Ward, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

Action: E. Approval of Deposit into Regional Transportation Reimbursement Revolving Fund

Resolution: THE DISTRICT COMMITTEE APPROVE OF DEPOSITING \$200,000 RECEIVED FROM STATE AID TRANSPORTATION FOR FISCAL YEAR 2019 INTO THE REGIONAL SCHOOL TRANSPORTATION REIMBURSEMENT REVOLVING FUND PER M.G.L. CHAPTER 71 SECTION 16C AS AMENDED BY CHAPTER 233 OF THE ACTS OF 2014.

Motion by Mary Barclay, second by Barbara Reynolds.

Final Resolution: So Voted

Aye: Amy Morton, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Cournoyer, John Mollica, Kathleen Airoidi, Mary Barclay, Matthew Vance, Maureen Ward, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

Action: F. Approval of Bid - #2020-04 New Hydraulic Shear

Resolution: THE DISTRICT COMMITTEE AWARD THE CONTRACT TO SUPPLY A NEW HYDRAULIC SHEAR TO CARLSON FABRICATION SOLUTIONS FROM WOBURN, MA AT A NET COST OF \$69,351. FUNDS TO COME FROM ACCOUNT #1378 INSTRUCTIONAL EQUIPMENT OVER \$5,000.

Motion by Mary Barclay, second by William Brassard.

Final Resolution: So Voted

Aye: Amy Morton, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Cournoyer, John Mollica, Kathleen Airoidi, Mary Barclay, Matthew Vance, Maureen Ward, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

Action: G. Approval of Bid - #2020-05 New 71 Passenger Type C School Bus

Resolution: THE DISTRICT COMMITTEE AWARD THE CONTRACT FOR A NEW 2020 71 PASSENGER TYPE C BUS TO NEW ENGLAND TRANSIT, 30 PROGRESS AVE, TYNGSBORO, MA AT A TOTAL COST OF \$79,927 WITH TRADE IN. FUNDS TO COME FROM ACCOUNT 1880 VEHICLES AND SCHOOL BUSES.

Motion by, Barbara Reynolds, second by Mary Barclay.

Final Resolution: So Voted

Aye: Amy Morton, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Cournoyer, John Mollica, Kathleen Airoidi, Mary Barclay, Matthew Vance, Maureen Ward, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

Action: H. Approval of Surplus Equipment

Resolution: THE DISTRICT COMMITTEE APPROVE THE ATTACHED LIST OF ITEMS TO BE CONSIDERED SURPLUS EQUIPMENT TO BE SOLD AT AUCTION OR OTHERWISE DISPOSED OF.

Motion by Mary Barclay, second by Kathleen Airoidi.

Final Resolution: So Voted

Aye: Amy Morton, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Cournoyer, John Mollica, Kathleen Airoidi, Mary Barclay, Matthew Vance, Maureen Ward, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

7. Communications

Information: A. Teacher's Information or Proposals - Travis Babb and Scott Zibel addressed the School Committee.

Discussion: B. School Committee Chairman Report – Chairman Walker discussed the release of executive session minutes.

Information: C. School Committee Information or Proposals

Information: D. School Committee Comments

Information: E. Correspondence/Reports

8. Closing Items

Action: A. Adjournment

Motion to Adjourn

Motion by Peter Capone, second by William Brassard.

Final Resolution: So Voted

Aye: Amy Morton, Barbara Reynolds, Brian Walker, Diane Swenson, Edward Simms, Eric Olson, James Cournoyer, John Mollica, Kathleen Airoidi, Mary Barclay, Matthew Vance, Maureen Ward, Melanie Weeks, Peter Capone, Robert Babineau, Ronald Tourigny, Ross Barber, Toni Phillips, Whitney Marshall, William Brassard

Meeting adjourned at 9:00 PM

