

School Emergency Information Guide

Safety Terms & Procedures

In the event of an emergency it is important to know these terms

- **SHELTER-IN-PLACE**

Shelter in Place is used when the administration needs to take full control of the Monty Tech Campus. During a Shelter-in-Place you need to stop teaching turn off machinery and focus on accountability. The campus will follow all directions given by the administration.

- **A.L.I.C.E.**

ALICE Stands for, Alert- Lockdown- Inform- Counter- Evacuate and is a comprehensive preparedness program utilized in the event of a violent intruder attack. The primary focus of the program is survival for those who find themselves under attack and the actions they can take until police arrive. Several State and Federal agencies, including the United States Department of Education, have stated that "Lockdown" as a single response to an active aggressor situation is no longer recommended. Other options must include evacuating, hide, or take action.

- **EVACUATION**

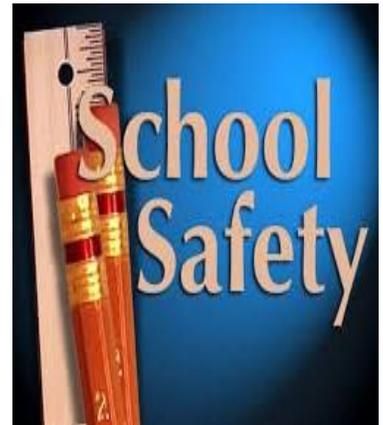
In the event of certain emergencies, students will be relocated to an evacuation assembly area. Students will be released upon approval of emergency responders.

For Practical Nursing Students

When and why are students and staff directed to Shelter-in-Place, or to follow the **ALICE** protocol?

SCHOOL EMERGENCY RESPONSE

A school crisis can take a number of forms including an environmental event, such as a chemical spill or a gas leak; a weather emergency; or an intruder in or near the school. The type of crisis dictates whether school officials will put the school into a **shelter in place, evacuation** or initiate **ALICE** protocols, as a means to ensure the safety and well-being of students and staff.



HOW CAN YOU HELP?

Ensure that your emergency contact information is accurate and current.

Become familiar with our school's emergency procedures.



Alert
Lockdown
Inform
Counter
Evacuate

Evacuation Site

Students will be directed by school or public safety officials to our school's evacuation site.

If not directed otherwise, students should evacuate to TRW field, across from Wachusett Brewery. Local law enforcement will control this site.



IN CASE OF A SCHOOL EMERGENCY

DO tune into local TV/Radio for official news alerts.

DO rely only on official communication from school or public safety officials.

DO listen for official information regarding reunification with your student.

DO NOT call or show up at the school. Your presence could interfere with emergency responders.

DO NOT phone the school. Staff and students are discouraged from using cell phones for safety reasons.

BE PREPARED FOR A SCHOOL EMERGENCY

Ensure that your emergency contact information is accurate and up to date.

Montachusett Regional Vocational Technical School is committed to providing accurate and timely information in the event of an emergency.