

**Montachusett Regional Vocational Technical School District
Public Announcement
National School Lunch & Breakfast Program**

Montachusett Regional Vocational Technical School District announced its policy for free and reduced price lunch and breakfast for those students unable to pay the full price for meals and snacks under the National School Lunch & Breakfast Program. The following household size and income criteria will be used to determine eligibility:

**INCOME ELIGIBILITY GUIDELINES
(Effective July 1, 2018 – June 30, 2019)**

HOUSEHOLD SIZE	Free Meals (130%)					Reduced Meals (185%)				
	YEAR	MONTH	Twice per Month	Every Two Weeks	WEEK	YEAR	MONTH	Twice per Month	Every Two Weeks	WEEK
1	15,782	1,316	658	607	304	22,459	1,872	936	864	432
2	21,398	1,784	890	823	412	30,451	2,538	1,269	1,172	586
3	27,014	2,252	1,126	1,039	520	38,443	3,204	1,602	1,479	740
4	32,630	2,720	1,360	1,255	628	46,435	3,870	1,935	1,786	893
5	38,246	3,188	1,594	1,471	736	54,427	4,536	2,268	2,094	1,047
6	43,862	3,656	1,828	1,687	844	62,419	5,202	2,601	2,401	1,201
7	49,478	4,124	2,062	1,903	952	70,411	5,868	2,934	2,709	1,355
8	55,094	4,592	2,296	2,119	1,060	78,403	6,534	3,267	3,016	1,508
Each additional family member, add	+5,616	+468	+234	+216	+108	+7,992	+666	+333	+308	+154

Children from households that meet federal guidelines [above] are eligible for free or reduced price meal services. Complete one application per household for all children that attend the same school district. If you receive a letter that states your child(ren) are eligible for free meals via the direct certification process, you do NOT need to complete an application to receive free meal benefits. If you need to complete an application, the district strongly encourages the use of its ONLINE application found at www.montytech.net. If you prefer a paper application, go online to www.montytech.net; the application is located under "Parents & Students" / "Cafeteria Online Payment and Free/Reduced Lunch Application." Households must answer all applicable questions. Incomplete applications cannot be processed. ONLINE applications will be processed 24 to 48 hours after submissions. Paper applications require up to five days to account for the additional time needed for mail delivery and manual processing. Households may apply for benefits at any time during the school year. Homeless, migrant, runaway youth and foster care children are categorically

eligible for free meals. Households that do not agree with the determination may request a fair hearing.

All meals served must meet the meal requirements as defined by the U.S. Department of Agriculture. If a child has been determined by a doctor to have a disability and the disability would prevent the child from eating the regular school meal (or alternate), Monty Tech Cafe staff, in conjunction with doctor recommendations, will make substitutions at no extra charge. If your child needs substitutions because of a disability, please contact the school for further information.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly.

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Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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