

## **Regular Meeting (Wednesday, September 6, 2023)**

*Generated by Julie Marynok on Thursday, September 7, 2023*

### **Members present**

Barbara Reynolds, Diane Swenson, Eric Olson, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Sara Dilg, Tamarah Estes, Scott Carignan

### **Members absent**

Eric Commodore, John Mollica, Melanie Weeks, Ronald Tourigny, Whitney Marshall, William Brassard, Harvard-Vacant, Holden-Vacant

### **Officers of the School Committee present**

Thomas Browne

### **School district personnel present**

Dayana Carlson, Principal, Tammy Crockett, Business Manager, Ryan Rege, Director of Vocational Programs, Katy Whitaker, Development Coordinator, Christina Favreau, Director of Academic Programs, Victoria Zarozinski, Director of Student Support Services, Katie Schmidt, Assistant Principal, Donald Kitzmiller, Director of Technology, and Julie Marynok, Recording Secretary

### **Legal Counsel**

Garrett Gee, Colleen Shea

### **Meeting called to order at 6:31 PM**

#### 1. Opening Items

Procedural: A. Call to Order

Procedural: B. Pledge of Allegiance

Information: C. Introduction of Guests and Visitors

Jada McConologue is the Town of Petersham's representative

Scott Carignan is the Town of Hubbardston's representative

Garrett Gee is the new school district's attorney from Stoneman Chandler & Miller

Jayda DeCarlo is this year's student representative

Information: D. Public Comment

Action, Minutes: E. Approval of Minutes

**MOVE THAT THE DISTRICT COMMITTEE VOTES TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 2, 2023 AS PRESENTED.**

Motion by Eric Olson, second by Jeffrey Raymond.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Olson, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, Michael Hurley, Robert Campbell, Ross Barber, Sara Dilg, Tamarah Estes

Abstain: Diane Swenson, Peter Capone

#### 2. Superintendent-Director's Report

Information: A. Superintendent-Director Update

- All new and relocated staff were introduced.
- The LPN Program is celebrating 25 years at Monty Tech.
- Monty Tech has been awarded a fourth Career Technical Initiative grant from CommCorp in the amount of \$720,000.
- 270 Westminster Street Update - On August 29<sup>th</sup>, Monty Tech and our engineers met with the Fitchburg Planning Board in order to receive an approved site plan. During the meeting, the Board had a particular concern with the site's "open" parking lot. The Planning Board stated that their regulation could supersede the easement but that we should reach out to the Fitchburg DPW, Police and Fire Departments for guidance.
- Superintendent Browne updated the committee on campus improvements.
- Superintendent Browne reviewed the District Improvement Plan for 2023-2026.
- Superintendent Browne briefly discussed the 2023-2024 Perkins grant funded certifications.
- Superintendent Browne reviewed his 2023-2024 goals.

### 3. Principal's Report

Information: A. Student Representative's Monthly Report is attached to agenda for perusal.

Information: B. Principal's Monthly Report is attached to agenda for perusal.

Information: C. Enrollment/Withdrawal/New Entry Report is attached to agenda for perusal.

### 4. Personnel

Information: A. Retirement - None

Information: B. Resignation

Molly Potter, Paraprofessional, has resigned after 2 years.

Alicia Spinney, Vocational Specialist, has resigned after 1 year.

Laurice Russell, Veterinary Clinic Manager, has resigned after 4 years.

Alexander Corcoran, Paraprofessional, has resigned after 3 years.

Information: C. Appointment

Paraprofessional	Sara LeBlanc	Westminster	1	1	\$23.74/hour
Paraprofessional	Kiara Cintron	Fitchburg	1	1	\$23.74/hour
Paraprofessional	Jessica Cintron	Leominster	1	1	\$23.74/hour
Vocational Specialist	John Steiner	Holden	N/A	N/A	\$34,276.00
Professional Skills Teacher	Christine Santry	Devens	7	4	\$70,392.00
IT Instructor	Tynan Hollyer	Gardner	7	2	\$63,365.00
Vocational Specialist	Juliana Gentilucci	Watertown	N/A	N/A	\$34,276.00
Paraprofessional	Hannah Kelly	Gardner	1	1	\$23.74/hour
Evening Custodian	Jeffrey Bigelow	Leominster	23-24	1	\$24.09/1.00
Veterinary Clinic Manager	Alexandra McNamara	Fitchburg	N/A	N/A	\$58,000
Professional Groomer	Kathryn Heikkila	Mason, NH	N/A	N/A	\$25.50/hour

### 5. Reports by Subcommittees

Action, Information: A. Policy - Diane Swenson Chair

**MOVE THAT THE DISTRICT COMMITTEE APPROVE THE UPDATED ADMISSIONS POLICY JF, IN ACCORDANCE WITH DESE REGULATION 603 CMR 4.00 WHICH REQUIRES ANNUAL APPROVAL OF THE DISTRICT ADMISSIONS POLICY BY THE SCHOOL COMMITTEE FOR A FINAL READING.**

Motion by Diane Swenson, second by Jeffrey Raymond.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, Peter Capone, Sara Dilg, Tamarah Estes

Nay: Michael Hurley, Ross Barber

Abstain: Eric Olson

Not Present at Vote: Robert Campbell

Information: B. Capital Improvements - Diane Swenson Chair - No report

Action, Information: C. Workforce - Eric Olson Chair

MOVE THAT THE DISTRICT COMMITTEE FOLLOW THE RECOMMENDATION OF THE WORKFORCE SUBCOMMITTEE TO ACCEPT AND ADOPT THE PROPOSED GOALS AS PRESENTED BY THE SUPERINTENDENT-DIRECTOR FOR THE 2023-2024 SCHOOL YEAR.

Motion by Eric Olson, second by Diane Swenson.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Olson, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Sara Dilg, Tamarah Estes

Information: D. Student Advisory - Melanie Weeks Chair - No report

Information: E. Scholarship (Ad hoc) - No report

Action, Information: G. Financial Planning - Eric Olson Chair

MOVE THAT THE DISTRICT COMMITTEE APPROVE THE RECOMMENDATION OF THE FINANCIAL PLANNING COMMITTEE TO APPROVE THE FINAL FY 24 BUDGET AS FOLLOWS: TOTAL BUDGET - \$32,535,101 LESS REVENUES - \$20,543,704 WITH TOTAL ASSESSMENTS OF \$11,991,397

Motion by Eric Olson, second by James Boone.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Olson, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Sara Dilg, Tamarah Estes

## 6. Financial

Information: A. Financial Statements

Action, Information: B. Acceptance of the Career Technical Initiative Grant

MOVE THAT THE DISTRICT COMMITTEE ACCEPT THE CAREER TECHNICAL INITIATIVE ROUND 8 GRANT IN THE AMOUNT OF \$720,000 TO IMPLEMENT ADULT TRAINING OPPORTUNITIES FOR UNEMPLOYED AND UNDEREMPLOYED ADULT WORKERS THROUGH OUR SCHOOL OF CONTINUING EDUCATION.

Motion by Eric Olson, second by Jeffrey Raymond.

Final Resolution: So Voted

Aye: Diane Swenson, Eric Olson, James Boone, Jeffrey Raymond, John Columbus, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Sara Dilg, Tamarah Estes

Not Present at Vote: Barbara Reynolds, Jada McConologue

Action, Information: C. Acceptance of DESE Planning Grant

MOVE THAT THE DISTRICT COMMITTEE ACCEPT THE CAREER AND TECHNICAL EDUCATION PARTNERSHIP PLANNING GRANT FROM THE DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION IN THE AMOUNT OF \$30,000 TO BE USED TO DEVELOP PARTNERSHIP PROGRAM WITH SENDING DISTRICTS.

Motion by Jeffrey Raymond, second by James Boone.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Olson, James Boone, Jeffrey Raymond, John Columbus, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Sara Dilg, Tamarah Estes

Not Present at Vote: Jada McConologue

Action, Discussion: D. Transportation Reimbursement Account

THE DISTRICT COMMITTEE APPROVE OF DEPOSITING \$75,000 RECEIVED FROM STATE AID TRANSPORTATION FOR FISCAL YEAR 2023 INTO THE REGIONAL SCHOOL TRANSPORTATION REIMBURSEMENT REVOLVING FUND PER M.G.L. CHAPTER 71 SECTION 16C AS AMENDED BY CHAPTER 233 OF THE ACTS OF 2014

Motion by Eric Olson, second by Jeffrey Raymond.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Olson, James Boone, Jeffrey Raymond, John Columbus, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Sara Dilg, Tamarah Estes

Not Present at Vote: Jada McConologue

Action, Discussion: E. Approval of Leases - Copiers

MOVE THAT THE DISTRICT COMMITTEE APPROVE A 36-MONTH LEASE WITH BUDGET DOCUMENT TECHNOLOGY FOR 6 XEROX COPIERS AT AN ANNUAL COST OF \$6,249.48 WITH A TOTAL LEASE COST OF \$18,748.44.

Motion by Jeffrey Raymond, second by Diane Swenson.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Olson, James Boone, Jeffrey Raymond, John Columbus, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Sara Dilg, Tamarah Estes

Not Present at Vote: Jada McConologue

Action, Discussion: F. Surplus Equipment

MOVE THAT THE DISTRICT COMMITTEE APPROVE THE ATTACHED LIST OF ITEMS AS SURPLUS EQUIPMENT TO BE AUCTIONED

Motion by Eric Olson, second by Tamarah Estes.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Olson, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Sara Dilg, Tamarah Estes

## 7. Communications

Information: A. Teacher's Information or Proposals

Information: B. School Committee Chairman Report

Information: C. School Committee Information or Proposals

MOVE THAT THE DISTRICT COMMITTEE CHANGE THE MEETING START TIME TO 6:00 PM

Motion by Tamarah Estes, second by Jeffrey Raymond.

Final Resolution: Motion Failed

Aye: Jeffrey Raymond, Jada McConologue, Tamarah Estes

Nay: Barbara Reynolds, Diane Swenson, Eric Olson, James Boone, John Columbus, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Sara Dilg, Michael Hurley, Ross Barber

Information: D. School Committee Comments

Information: E. Correspondence/Reports

8. Other Items Not Reasonably Anticipated by the Chair Forty-Eight Hours Before the Meeting

9. Closing Items

Action, Information: A. Adjournment

MOVE TO ADJOURN

Motion by Peter Capone, second by Jeffrey Raymond.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Olson, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Sara Dilg, Tamarah Estes

Meeting adjourned at 8:08 PM