

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL
1050 Westminster St.; Fitchburg, MA 01420 (978) 345-9200

Recording Ad Hoc Subcommittee Meeting Minutes

October 30, 2023, at 5:30 p.m. in Library

Members: Chair Will Brassard (Sterling), Diane Swenson (Ashburnham); Michael Hurley (Fitchburg); Melanie Weeks (Fitchburg); Jeffrey Raymond (Athol)

Meeting: Called to order at 5:30 p.m. by the Chair.

In attendance: William Brassard, Diane Swenson, Michael Hurley, Jeff Raymond, Melanie Weeks.
Others in attendance: John Columbus, Ross Barber.

Motion: To approve May 15th minutes. Moved: Diane Swenson, Second: Melanie Weeks. Unanimous.

Continue review and discussion for recording of School Committee meetings. At this meeting, a review and discussion of updated quotes from AVI SPL, Proposals # 423112-1 (cost \$17,376.66) and #423112-2 (cost \$31,153.80).

Discussion of quotes determined that we need a representative attend a meeting to provide clarification of the quotes, differences, capabilities of the equipment, and other questions which may arise at the meeting.

Action: Chair will request a meeting with the Sales Rep during week of 11/13/23. Topics will include, but not limited to the following:

- References
- Differences in the quotes – equipment vs meeting needs
- Number of mikes and type, differences, company recommendations to meet the needs.
- What is the bar and how used – where to be placed (hang/table)?

Members are requested to be available during this week for the visitation.

Action: Melanie will update the grid with the updated quotes and email to members of the subcommittee.

Subcommittee also re-affirmed that audio only option will be dropped and not provided in the list of recommendations to the full School Committee.

Motion: To adjourn the meeting by Jeff Raymond, seconded by Michael Hurley. Unanimous. Meeting adjourned at 6:25.

Respectfully Submitted,
Diane Swenson
Diane Swenson

Approved at November 15, 2023 Meeting