

**MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL
1050 WESTMINSTER STREET
FITCHBURG, MA 01420
SCHOOL COMMITTEE MEETING MINTUES
JANUARY 3, 2024**

Meeting called to order at 6:30 PM

Members present

Diane Swenson, Eric Commodore, Eric Olson, Jada McConologue, Jeffrey Raymond, John Columbus, Melanie Weeks, Michael Hurley, Ronald Tourigny, Robert Campbell, Ross Barber, Sara Dilg, Scott Carignan, Whitney Marshall, William Brassard

Members absent

Barbara Reynolds, James Boone, John Mollica, Peter Capone, Tamarah Estes, Harvard-Vacant, Holden-Vacant

Officers of the School Committee present

Thomas Browne

School district personnel present

Dayana Carlson, Principal, Tammy Crockett, Business Manager, Kathryn Schmidt, Assistant Principal, Ryan Rege, Director of Vocational Programs, Katy Whitaker, Development Coordinator, Christina Favreau, Director of Academic Programs, Donald Kitzmiller, Director of Technology, and Julie Marynok, Recording

Legal Counsel

Garrett Gee, Stoneman, Chandler & Miller LLP

Meeting called to order at 6:30 PM

1. Opening Items

Procedural: A. Call to Order

Procedural: B. Pledge of Allegiance

Information: C. Introduction of Guests and Visitors

Information: D. Public Comment

Action, Minutes: E. Approval of Minutes

MOVE THAT THE DISTRICT COMMITTEE VOTES TO APPROVE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 6, 2023 WITH CORRECTION.

Motion by Diane Swenson, second by Scott Carignan.

Final Resolution: So Voted

Aye: Eric Commodore, Eric Olson, Jada McConologue, Jeffrey Raymond, John Columbus, Melanie Weeks, Michael Hurley, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, William Brassard

Abstain: Diane Swenson, Robert Campbell, Whitney Marshall

Action, Information: F. Approval of Executive Session Minutes

MOVE THAT THE DISTRICT COMMITTEE VOTES TO APPROVE THE MINUTES OF THE EXECUTIVE SESSION MEETING OF DECEMBER 6, 2023 AS PRESENTED.

Motion by Ronald Tourigny, second by William Brassard.

Final Resolution: So Voted

Aye: Jada McConologue, Jeffrey Raymond, John Columbus, Melanie Weeks, Michael Hurley, Ross Barber, Sara Dilg, Scott Carignan, William Brassard

Abstain: Diane Swenson, Eric Commodore, Eric Olson, Robert Campbell, Ronald Tourigny, Whitney Marshall

2. Superintendent-Director's Report

Information: A. Superintendent-Director Update

- Co-op Placements Still Going Strong - Once again, through the diligent work of our Co-op Coordinator, Kim Curry, and our vocational instructors, our co-op numbers continue to rise.
- MVP Academy Updates - The interim Building Commissioner has asked to revisit some of the issues that had been previously presented. We hope to have those resolved very quickly, and that we are moving full speed as soon as possible.

Monty Tech has provided the sending districts with promotional and marketing materials as our partners plan to start recruiting students in the spring. In addition, important meetings to introduce our partners to vocational expectations continue to occur. For example, our Special Education Team will be meeting with the other districts on Jan. 9 in order to discuss how IEPs may be modified to address measuring student progress in a vocational setting.

- Farewell & Welcome - On Friday, December 15, Monty Tech bid a fond farewell to our, now former, School Resource Officer, Keith Bourne. With Officer Bourne's retirement, we are excited to welcome Officer Jeff Hurley as our new SRO.
- Supporting Our Communities - On Dec. 13, members of our SkillsUSA chapter went to the Clark Memorial YMCA in Winchendon where they did arts & crafts with, and read stories to, the program's young students.
- Supporting Our Families - Monty Tech faculty and staff members delivering nearly 50 holiday meal baskets to families with need from our community.
- Connecting with Civic Leaders - On December 18, Monty Tech welcomed Mayor Elect Sam Squalia to Monty Tech for a tour of several shops as well as an introductory meeting.
- Looking Ahead - On June 10-14, Monty Tech's Practical Nursing Program will be hosting a Reaffirmation Visit from our licensing partners at the Council on Occupational Education (COE). During that visit, a committee from COE will assess the program and district on ten standards. Reaffirmation of accreditation must occur every two to six years after initial accreditation. Initial COE Accreditation for Monty Tech occurred in 2013. Our last Reaffirmation Visit was held in 2018.

Action, Information: B. Out of State Field Trip

MOVE THAT THE DISTRICT COMMITTEE VOTES TO APPROVE AN OUT OF STATE FIELD TRIP FOR SENIOR AND SOPHOMORE STUDENTS IN PLUMBING TO TRAVEL TO VIEGA EDUCATIONAL CENTER IN NASHUA, NEW HAMPSHIRE ON MARCH 28, 2024.

Motion by William Brassard, second by Ronald Tourigny.

Final Resolution: So Voted

Aye: Diane Swenson, Eric Commodore, Eric Olson, Jada McConologue, Jeffrey Raymond, John Columbus, Melanie Weeks, Michael Hurley, Robert Campbell, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Whitney Marshall, William Brassard

3. Principal's Report

Information: A. Student Representative's Monthly Report - In the packet for perusal

Information: B. Principal's Monthly Report - In the packet for perusal

Action, Information: C. Program of Studies

MOVE THAT THE DISTRICT COMMITTEE VOTE TO APPROVE THE PROGRAM OF STUDIES FOR THE 2023-2024 SCHOOL YEAR AS SUBMITTED.

Motion by Eric Olson, second by Diane Swenson.

Final Resolution: So Voted

Aye: Diane Swenson, Eric Commodore, Eric Olson, Jada McConologue, Jeffrey Raymond, John Columbus, Melanie Weeks, Michael Hurley, Robert Campbell, Ronald Tourigny, Ross Barber, Scott Carignan, Whitney Marshall, William Brassard

Abstain: Sara Dilg

Information: D. Enrollment/Withdrawal/New Entry Report/Waitlist

4. Personnel

Information: A. Retirement

Brian Bean, Graphic Communications Instructor, will retire on September 23, 2024, after 30 years.

Information: B. Resignation

Information: C. Appointment

Automotive Technology Instructor, Andrew Theobald, Winchendon, \$72,906.00

Evening Custodial Supervisor, Paul Hartin, Westminster, \$67,500.00

Evening Custodian, Wayne Lehman, E. Templeton, \$25.08

5. Reports by Subcommittees

Action, Information: A. Policy 1 - Diane Swenson Chair

MOVE THAT THE DISTRICT COMMITTEE APPROVE FOR A FIRST READING, EFC - UNIVERSAL FREE SCHOOL MEALS AND EFD - SCHOOL NUTRITION PROGRAM CHARGE POLICY, AND REMOVAL OF OUTDATED, REDUNDANT, OR DIFFERENTLY INCORPORATED POLICY: EFCA

Motion by Diane Swenson, second by Jeffrey Raymond.

Final Resolution: So Voted

Aye: Diane Swenson, Eric Commodore, Eric Olson, Jada McConologue, Jeffrey Raymond, John Columbus, Melanie Weeks, Michael Hurley, Robert Campbell, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Whitney Marshall, William Brassard

Action, Information: B. Policy - 2 - Diane Swenson Chair

MOVE THAT THE DISTRICT COMMITTEE APPROVE FOR A FIRST READING, GDB - SUPPORT STAFF CONTRACTS AND COMPENSATION AND GDBA - ADMINISTRATIVE FRINGE BENEFITS

Motion by Diane Swenson, second by Jeffrey Raymond.

Final Resolution: So Voted

Aye: Diane Swenson, Eric Commodore, Eric Olson, Jada McConologue, Jeffrey Raymond, John Columbus, Melanie Weeks, Michael Hurley, Robert Campbell, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Whitney Marshall, William Brassard

Information: C. Capital Improvements - Diane Swenson Chair - None

Information: D. Workforce - Eric Olson Chair - None

Information: E. Student Advisory - Melanie Weeks Chair - None

Information: F. School Committee Graduation Gift Subcommittee (Ad hoc) - Ronald Tourigny Chair - Meeting scheduled for Monday, January 8, 2024

Action, Discussion: G. Meeting Recording (Ad Hoc) - William Brassard Chair
A discussion was held.

MOVE THAT THE DISTRICT COMMITTEE ADOPT THE RECOMMENDATION OF THE SUBCOMMITTEE FOR CONSIDERATION OF THE QUOTE FROM AVI-SPL WITH THE ESTIMATED COST OF \$31,494.00.

Motion by Jeffrey Raymond, second by Michael Hurley.

Final Resolution: Tabled

Discussion held

MOVE TO TABLE DISCUSSION

Motion by John Columbus, second by Diane Swenson.

Final Resolution: So Voted

Aye: Diane Swenson, Eric Commodore, Jada McConologue, John Columbus, Melanie Weeks, Ross Barber, Sara Dilg, Scott Carignan, Whitney Marshall, William Brassard

No: Jeffrey Raymond, Eric Olson, Michael Hurley, Ronald Tourigny

Abstain: Robert Campbell

Final Resolution: Motion Passes

Information: H. Financial Planning - Eric Olson Chair - None

6. Financial

Information: A. Financial Statements - In the packet for perusal

7. Communications

Information: A. Teacher's Information or Proposals

Information: B. School Committee Chairman Report

Information: C. School Committee Information or Proposals

Information: D. School Committee Comments

Information: E. Correspondence/Reports

8. Other Items Not Reasonably Anticipated by the Chair Forty-Eight Hours Before the Meeting

9. Closing Items

Action, Information: A. Adjournment

MOVE TO ADJOURN

Motion by Jeffrey Raymond, second by William Brassard.

Final Resolution: So Voted

Aye: Diane Swenson, Eric Commodore, Eric Olson, Jada McConologue, Jeffrey Raymond, John Columbus, Melanie Weeks, Michael Hurley, Robert Campbell, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Whitney Marshall, William Brassard

Meeting adjourned at 8:15 pm