

**MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL
1050 WESTMINSTER STREET
FITCHBURG, MA 01420
SCHOOL COMMITTEE MEETING MINTUES
DECEMBER 6, 2023**

Meeting called to order at 6:30 PM

Members present

Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Members absent

Diane Swenson, Eric Olson, Robert Campbell, Whitney Marshall, Harvard-Vacant, Holden-Vacant

Officers of the School Committee present

Thomas Browne

School district personnel present

Dayana Carlson, Principal, Tammy Crockett, Business Manager, Donald Kitzmiller, Director of Technology, and Julie Marynok, Recording Secretary

Legal Counsel

Garrett Gee, Stoneman, Chandler & Miller LLP

1. Opening Items

Procedural: A. Call to Order

Procedural: B. Pledge of Allegiance

Information: C. Introduction of Guests and Visitors

Information: D. Public Comment

Action, Information: E. Approval of Minutes

MOVE THAT THE DISTRICT COMMITTEE VOTES TO APPROVE THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 1, 2023 AS PRESENTED.

Motion by Barbara Reynolds, second by William Brassard.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Action, Information: F. Approval of Executive Session Minutes

MOVE THAT THE DISTRICT COMMITTEE VOTES TO APPROVE THE MINUTES OF THE EXECUTIVE SESSION MEETING OF NOVEMBER 1, 2023 AS PRESENTED.

Motion by Barbara Reynolds, second by William Brassard.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

2. Superintendent-Director's Report

Information: A. Superintendent-Director Update

- Monty Tech has submitted a \$133,600 proposal for Young Adults with Disabilities. The focus of the grant is to provide occupational skills training that directly addresses the workforce demands of employer partners.
- The Auto Body & Collision Repair program was recently awarded a \$25,000 I-CAR Collision Repair Education Foundation grant.
- In November Monty tech held its campus safety summit with the leadership of the Fitchburg and Westminster Police and Fire Departments as well as representative from Blueline Security Consulting. The goal of the Administrative Team is to finish the year with a fully updated School-wide Safety & Security Plan which would define the school's responses to a wide variety of safety concerns and scenarios.
 - Following their efforts to review our campus last spring, and by utilizing funding from our STOP (Students Teachers Officers Preventing) School Violence Grant, Monty Tech has hired Blueline Security to assist in the development of that plan.
 - Monty Tech has signed a memorandum of agreement with Game On Sports & Performance Center, which designates their facility as Monty Tech's reunification site in the case that a safety or security incident requires the campus to be evacuated offsite.
- MVP Academy Update - Demolition of existing office space and the original bathrooms has been completed and the facility is now an empty shell ready for construction to begin.
 - On November 21st, representatives from each of the four districts involved in our MVP Partnership came together to begin to formalize the overall structure and day-to-day expectations of MVP Academy. We will now have a series of role-alike meetings to discuss job specific responsibilities as we want to have completed guidelines and marketing material available for the spring.

Action, Information: B. Out of State Field Trip

MOVE THAT THE DISTRICT COMMITTEE VOTES TO APPROVE AN OUT-OF-STATE FIELD TRIP FOR 11 VETERINARY SCIENCE STUDENTS TO TRAVEL TO MYSTIC, CONNECTICUT, ON DECEMBER 20, 2023 TO OBSERVE THE MARINE BIOLOGY, SEA LION TRAINING, AND MARINE MAMMAL STRANDINGS.

Motion by William Brassard, second by Tamarah Estes.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Information C: Program Advisory Notes - In the packet for perusal

Information D: Special Education Program Advisory Notes - In the packet for perusal

Information E: Practical Nursing Advisory Notes - In the packet for perusal

3. Principal's Report

Information: A. Student Representative's Monthly Report - In the packet for perusal

Information: B. Principal's Monthly Report - In the packet for perusal

Information: C. Enrollment/Withdrawal/New Entry Report/Waitlist - In the packet for perusal

4. Personnel

Information: A. Retirement

Information: B. Resignation

Joshua Richardson, Auto Technology Instructor, has resigned after 2 years.

Paula Torres, Student Support Administrative Assistant, has resigned after 11 years.

Information: C. Appointment

Cafeteria Cook, Tyrone Arce, Leominster, \$24.13/hour

Advanced Manufacturing Teacher, Ryan Swift, Ashby, \$73,097.00

5. Reports by Subcommittees

Information: B. Capital Improvements - Diane Swenson Chair - None

Information: C. Workforce - Eric Olson Chair - None

Information: D. Student Advisory - Melanie Weeks Chair - The committee met and information was shared.

Information: E. Scholarship (Ad hoc) - Ronald Tourigny Chair - The committee met and information was shared. Moving forward the subcommittee would like to be named the School Committee Graduation Gift Subcommittee (Ad Hoc)

Action, Discussion: E. Scholarship (Ad hoc)

MOVE THAT THE SCHOLARSHIP (AD HOC) SUBCOMMITTEE BE RENAMED TO THE SCHOOL COMMITTEE GRADUATION GIFT SUBCOMMITTEE.

Motion by Melanie Weeks, second by Ross Barber.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Information: G. Financial Planning - Eric Olson Chair - None

6. Financial

Information: A. Financial Statements - In the packet for perusal

Action, Discussion: B. Acceptance of Grant - Federal ESSA Consolidated Grant

MOVE THAT THE DISTRICT COMMITTEE ACCEPT THE FEDERAL ESSA CONSOLIDATED GRANT (TITLE I, TITLE II, TITLE IV) FROM DESE IN THE AMOUNT OF \$358,316.

Motion by Peter Capone, second by James Boone.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Action, Information: C. Acceptance of Grant - Strengthening Career and Technical Education: Post Secondary Reserve

MOVE THAT THE DISTRICT COMMITTEE ACCEPT THE STRENGTHENING CAREER AND TECHNICAL EDUCATION: POST SECONDARY RESERVE FROM DESE IN THE AMOUNT OF \$7456 TO BENEFIT THE PN PROGRAM.

Motion by Jeffrey Raymond, second by Tamarah Estes.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Action, Discussion: D. Acceptance of Grant - IDEA

MOVE THAT THE DISTRICT COMMITTEE ACCEPT THE IDEA GRANT FROM DESE IN THE AMOUNT OF \$417,678.

Motion by Jeffrey Raymond, second by Tamarah Estes.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Action, Information: E. Acceptance of Grant - ICar

MOVE THAT THE DISTRICT COMMITTEE ACCEPT THE I-CAR COLLISION EDUCATION FOUNDATION BENCHMARK GRANT IN THE AMOUNT OF \$25,000.00.

Motion by Tamarah Estes, second by Jeffrey Raymond.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Action, Information: F. Acceptance of Grant - Aldi

MOVE THAT THE DISTRICT COMMITTEE ACCEPT THE ALDI CARES COMMUNITY GRANT IN THE AMOUNT OF \$300.00.

Motion by James Boone, second by Tamarah Estes.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Action, Information: G. Acceptance of Grant - Special Education Program Improvement

MOVE THAT THE DISTRICT COMMITTEE ACCEPT THE SPECIAL EDUCATION PROGRAM IMPROVEMENT GRANT FROM DESE TO FUND PROFESSIONAL DEVELOPMENT FOR THE NEW STATE IEP FORM FOR \$14,348.00.

Motion by Jeffrey Raymond, second by Tamarah Estes.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Action, Discussion: H. Acceptance of Donation - FW Webb (Plumbing)

MOVE THAT THE DISTRICT COMMITTEE ACCEPT A DONATION OF BRADLEY HAND WASH SINK AND WATER HEATER FROM FW WEBB, BEDFORD, MA TO BENEFIT THE MVP PLUMBING PROGRAM.

Motion by Jeffrey Raymond, second by Tamarah Estes.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Action, Discussion: I. Acceptance of Donation - FW Webb (HVAC)

MOVE THE DISTRICT COMMITTEE ACCEPT A DONATION OF MILWAUKEE TOOLS WITH A VALUE OF \$6,628.47 TO OUTFIT HVAC/PROPERTY MAINTENANCE'S JOB TRAILER FROM FW WEBB, BEDFORD, MA.

Motion by Tamarah Estes, second by Jeffrey Raymond.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Action, Discussion: J. Acceptance of Donation - Dominic Baggio (HVAC)

MOVE THE DISTRICT COMMITTEE ACCEPT A DONATION OF A YORK BRAND AIR CONDITIONER TO BE USED BY HVAC/PROPERTY MAINTENANCE WITH AN APPROXIMATE VALUE OF \$450 FROM DOMINIC BAGGIO.

Motion by Jeffrey Raymond, second by Tamarah Estes.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

7. Communications

Information: A. Teacher's Information or Proposals

Information: B. School Committee Chairman Report

Information: C. School Committee Information or Proposals

Information: D. School Committee Comments

Information: E. Correspondence/Reports

8. Executive Session

Action, Information: A. 4: To discuss the deployment of security personnel or devices, or strategies with respect thereto

MOVE THAT THE DISTRICT COMMITTEE ENTER INTO EXECUTIVE SESSION UNDER M.G.L. c. 30A, § 21, 4. DISCUSSION THE DEPLOYMENT OF SECURITY PERSONNEL OR DEVICES, OR STRATEGIES WITH RESPECT THERETO.

Motion by William Brassard, second by Tamarah Estes.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Exited into executive session at 8:26PM

Returned to open session at 8:43pm

9. Other Items Not Reasonably Anticipated by the Chair Forty-Eight Hours Before the Meeting

10. Closing Items

Action, Information: A. Adjournment

MOVE TO ADJOURN

Motion by Peter Capone, second by William Brassard.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Jada McConologue, James Boone, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Ronald Tourigny, Ross Barber, Sara Dilg, Scott Carignan, Tamarah Estes, William Brassard

Meeting adjourned at 8:43pm